

<b>Annual Council Meeting</b>	<b>Agenda Item: 10</b>
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<b>Meeting Date</b>	16 May 2012
<b>Report Title</b>	Delegations to Officers
<b>Portfolio Holder</b>	Leader
<b>SMT Lead</b>	Director of Corporate Services
<b>Head of Service</b>	Interim Head of Legal and Democratic Services
<b>Lead Officer</b>	Democratic and Electoral Services Manager
<b>Key Decision</b>	<b>No</b>
<b>Classification</b>	<b>Open</b>
<b>Forward Plan</b>	<b>Reference number:</b> n/a

<b>Recommendation</b>	<b>1. The Council is asked to agree the Officer Delegations for the forthcoming municipal year 2012/13.</b>
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## **1 Purpose of Report and Executive Summary**

- 1.1 This report asks the Council to agree the Officer Delegations for the forthcoming municipal year.

## **2 Background**

- 2.1 Officer Delegations were last reviewed in 2010 as part of the General Purposes Committee's review of the constitution.
- 2.2 Officers have been asked to consider the existing arrangements and to put forward any amendments to reflect any changes necessary, for example, a change in management structure or to remove an obsolete delegation.
- 2.3 The delegations attached as Appendix I set out the current delegations, as agreed by the Council, with proposed changes highlighted. A further piece of work will be undertaken in the future to set out the delegations to the Proper Officer and to identify those delegations which are on behalf of the Council and those which are Executive functions.

## **3 Proposal**

- 3.1 The Council is asked to agree delegations for the forthcoming municipal year.

## **4 Alternative Options**

- 4.1 Council may wish to agree the delegations as set out in the attached document, or to confirm the current delegations and ask for this to be considered further as part of the review of the constitution.

## **5 Consultation Undertaken or Proposed**

- 5.1 The Leader and Cabinet Members have been consulted on the proposals.

## **6 Implications**

<b>Issue</b>	<b>Implications</b>
Corporate Plan	Becoming a High Performing Organisation.
Financial, Resource and Property	The cost of servicing the Council's committees will be met within existing budgets. The establishment of any additional Committees would have financial and human resource implications.
Legal and Statutory	The report has been prepared in consultation with the Interim Head of Legal and the relevant legislation has been included in the body of the report.
Crime and Disorder	None identified at this stage.
Risk Management and Health and Safety	None identified at this stage.
Equality and Diversity	None identified at this stage.
Sustainability	None identified at this stage.

## **7 Appendices**

- 7.1 The following documents are to be published with this report and form part of the report
- Appendix I: Delegations to Officers

## **8 Background Papers**

Previous reports to Council regarding Officer Delegations.